

School District of Manawa

Special Board of Education Meeting Agenda **REVISED**

November 1, 2022



1. Call to Order – President Reiersen – **5:00 p.m.** – MES Board Room, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Public Comment (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
6. Unfinished Business: None
7. New Business:
 - a. Consider Approval of 7th Grade Boys Basketball Coach as Presented
 - b. Consider Acceptance of Staff Member Resignation as Presented
 - c. Consider Approval of Middle School Girls Basketball Coaches as Presented
8. Adjourn to Closed Session
9. Closed Session – The Board of Education Shall Move into Closed Session Pursuant to the Provisions of Wisconsin Statutes 19.85(1) (c) and (f)
 - 1.) to consider the employment and performance evaluation of a District administrator; to consider disciplinary data of the District administrator and the investigation of such District administrator which, if discussed in public, would be likely to have a substantial adverse effect upon such person.
 - 2.) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
10. Board May Act on Items Discussed in Closed Session
11. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - **PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:

1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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19.90, Wis. Stats.



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor
Fr: Brad Johnson
Date: 10/26/2022
Re: 2022-2023 Boys Basketball Coaches Recommendations

I am recommending Larry Davenport as the 7th-grade boys' basketball coach for the 2022-2023 season.

Name	Position	Information
Larry Davenport	7th-Grade Boys Basketball Coach	Mr. Davenport is a grandparent of one of our 7th-grade players. He has not coached in the district but shows a vested interest in our youth. He has basketball knowledge that focuses on fundamentals and skill development.

School District of Manawa

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2525
Fax: (920) 596-5308

**Little Wolf High School
Manawa Middle School**

515 E. Fourth St
Manawa, WI 54949

Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

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October 27, 2022

School District of Manawa

LWHS/ Manawa Middle School

Manawa School District Board of Education:

Dr. Melanie Oppor:

Dr. Abe El Manssouri:

Please accept this as my official letter of resignation as School Counselor/Resource Teacher/Substitute at the Little Wolf High School/Manawa Middle School. My last day of employment will be Friday, November 18, 2022.

On a meeting with Dr. Melanie Oppor and Dr. El Manssouri on Monday, October 25, 2022 it was stated that if I am unable to obtain my Pupil Services One-Year License with Stipulations by semester we would need to unfortunately discuss my employment at the District. I was able to check my online course through FVTC and with 6 assignments left at getting 100% on each assignment my grade would come out to a 91% B+ which would not be sufficient enough for getting into my Master's Program at Lakeland University. It is my understanding from that meeting that if I cannot obtain the correct licensure by semester I would not be able to continue working for the District.

Please see attached email document between myself and Dr. El Manssouri from Sunday, September 25, 2022 where I attempted to address the concern of falling behind in my classes with the struggle of meeting with Zehra Tehir (Mentor) afterhours and on weekends. As well as email documents between myself, Dr. El Manssouri, and Dr. Oppor from Monday, October 18, 2022 where I again addressed my concern for falling behind in my classes and licensing concern.

Please see attached email documents between myself, Dr. El Manssouri, and Dr. Oppor that show the licensing issue being sent via email to myself and Dr. Oppor stating that I had no valid license on Tuesday, October 4, 2022. As well as continued emails between the three of us discussing setting up a meeting to discuss my licensure issue with DPI the week of October 18, 2022.

Please see attached email from Dr. Oppor to Arianna Baker (DPI) dated on 10/20/2022 at 1:13 PM where Dr. Oppor states that the school would like me "to get my substitute teaching license and be able to cover in classrooms when a teacher is absent, provide an extra set of hands in the classroom to support struggling learners, and so on." I did call Dr. Oppor shortly after that email to inform her that I would be sending the DPI a response of what the School has been having me complete and that my assumption at that date and time I would be continuing to complete.

At this time due to not having a valid license through the Department of Public Instruction and not being eligible for a license at semester, I believe this is the best decision for myself, to resign from working at the School District of Manawa.

Sincerely,



Katherine Moericke



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie Oppor
Fr: Brad Johnson
Date: 10/27/2022
Re: 2023 Middle School Girls Basketball Coaches Recommendations

I am recommending Corrie Ziemer as the middle school girls basketball coach for the 2022-2023 season.

I am recommending Andrea Whitman as the middle school girls basketball coach for the 2022-2023 season.

Name	Position	Information
Corrie Ziemer	Middle School Coach	Mrs. Ziemer is in year two as our Middle School Basketball Coach. She has been a successful teacher and coach in our district for many years. We are excited to have a coach with such experience at various levels coaching our Middle School Girls Basketball team.
Andrea Whitman	Middle School Coach	Mrs. Whitman is also in year two as Middle School Basketball Coach. She is a respected teacher in our district. We are excited to continue her positive influence to the Middle School Girls Basketball team this winter.

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